

**Waukesha County Communications
Dispatch Operations Commission
Meeting Minutes**

Chair Steve Marks
Co-Chair Corky Curtis
Commission Members

Don Wiemer, Jean Tortomasi, Daniel Tushaus, Dan Buchholtz, Joe Giver and Robert Rosch.

Meeting Date: 08/11/08 **Time:** 1:00 p.m. **Location:** Public Works

Present: Matt Fennig, Corky Curtis, Don Wiemer, Jean Tortomasi, Robert Rosch, Steve Marks, Mike Biagioli, Joe Giver, Meghan Sprager, Richard Tuma and Sherri Stigler.

Absent: Daniel Tushaus and Joe Giver.

Approval of previous minutes:

One correction was noted by Jean Tortomasi: Under the Technology report, third line reads "Pettersson agreed that no deflect." It should read "defect."

Motion to approve the May 12, 2008 Minutes as amended made by Don Wiemer.

Seconded by Corky Curtis.

Motion approved unanimously.

System Update

CAD System Update – Richard Tuma reported that the consultant has been working diligently and had received some responses back from different CAD vendors regarding budgetary requirements. It should be noted that the request was made of 18 different vendors. Nine of those responded with the requested information. Other vendors indicated that they do not respond to these types of requests. At this point, it appears that the cost to replace the CAD system will be anywhere between 1.1 and 2.4 million. Based on that information, Richard indicated that he had asked for an increase to his capitol budget request for this project to 2.5 million. This will go to the County Board for approval this fall. Don Wiemer asked about how the law records would be handled and Mike Biagioli responded that at this time we are anticipating keeping the jail and law records. The new CAD must have an interface into Spillman for this purpose.

Technology Committee Report & Recommendations

CAD Committee - Richard reported that the CAD committee had met and information received from all parties involved, especially the dispatchers, was excellent. None-user agencies also have representatives on the committee, including the cities of Waukesha and New Berlin.

Mobile – Richard reported that radio service personnel are in the process of testing the patch that IP Mobile Net put out , and that so far, the results are encouraging. Users are reporting more consistent log in times and less signals being dropped.

Patch – Richard reported that the patch Spillman recently provided to address the disappearing traffic stop issue has been applied and thus far, no problems have been reported. More information will be shared at the next police protocols meeting on the 28th.

New business

Mike Biagioli reported that this committee would be concentrating on getting the TRACS system up and running. More information will be forthcoming.

Police Protocols Committee Report & Recommendations

Sherri brought two motions forward. The first was a motion to have high priority (delta and echo) calls changed to priority 1's on the law side to allow for quicker dispatch of officers to these high priority medical calls. Motion Made by Bob Rosch. Second by Jean Tortomasi. All in favor; Motion carried. The second motion was to add the

TB Nature of "Boat Stop," as currently dispatchers are forced to use the 'traffic stop' nature. Records would be more accurately defined as boat or vehicle stops. Motion made by Corky Curtis. Second by Steve Marks. All in favor; Motion carried. Sherri also reported that at the protocols meeting there was a focus group formed to deal with the continuing problematic issue of real time dispatching; allowing calltakers to provide critical updates on serious calls. The recommendation from this group will be brought forward to the whole protocols committee at the next meeting on August 28th.

Fire Protocols Committee Report & Recommendations

No report at this time, per Matt Fennig.

Brookfield Report

Richard gave a short synopsis of the Brookfield report and indicated there was concern raised once again about the dispatchers being required to get complete complainant information on callers, which the report indicated was problematic and cumbersome. A short discussion followed regarding obtaining this information.

Don Wiemer made a motion to bring this discussion on Complainant information back to the police protocols committee with the hopes of refining the process.

Seconded by Bob Rosch.

All in favor, motion carried.

Sherri indicated that she would have the dispatch representatives poll the dispatchers on their respective shifts to glean ideas about how they want this process to work. The reps will then be prepared to share some of those ideas at the next protocols meeting on the 28th.

Adjournment

Motion to adjourn by Corky Curtis. Seconded by Don Wiemer. Meeting adjourned at 11:57pm.

The next DOC meeting will be September 8, 2008, 2008 , at 1:00 p.m. at WCC.

**Waukesha County Communications
Minutes approved by:**

Name: _____

Commission Chair/Co-Chair